

## RISK ASSESSMENT

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| Risk Assessment for: | Addendum to main risk assessment<br>Primary Schools Wider Reopening<br>March 2021 | Date:        | 24 <sup>th</sup> February 2021 |
| Assessor:            | TMBC H&S  | Review Date: | 22 <sup>nd</sup> March 2021    |

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| Sources: | <a href="#">Schools Operational Guidance Feb 2021</a> , <a href="#">Additional Guidance for Special Schools and AP Feb 2021</a> ; <a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a> |
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| What are the Hazards?   | Who might be harmed and how?   | Risk Rating | Current Control Measures   | Risk Rating with Control Measures in place | Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)             | Action required by Whom | Date action required by                    |
|---|--|-------------|--|--|---|-------------------------|--|
| Direct or Indirect transmission of COVID -19 virus from being in close proximity to people with the virus. i.e. person to person transmission (hand to hand, hand to mouth, hand to body). Or from contact with | School employees<br>parents, pupils and the general public<br><br>Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath<br>In more severe cases, infection can cause pneumonia, | H           | <b>GENERAL</b> <ul style="list-style-type: none"> <li>The main risk assessment, detailing the prevention and response system of controls in place, continues to be reviewed on a two-weekly basis</li> </ul> | M  | SLT regularly refer to guidance and updates.<br><br>Updates and changes to risk assessment reported to Covid review committee on a fortnightly basis. | NH, SC, AO, FM          | Weekly LA updates                          |
|   |  | H           | <b>ASYMPTOMATIC TESTING OF STAFF</b><br>Please see separate risk assessment<br><br>Staff are, voluntarily, carrying out regular asymptomatic tests at home.  | M  | Staff continue to self test on Monday and Thursday mornings.  | All staff               | Fortnightly review meetings<br><br>Ongoing |

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| contaminated surfaces. | severe acute respiratory syndrome, kidney failure and even death) | H | <p><b>FACE COVERINGS</b></p> <p>Where social distancing cannot be maintained between adults in indoor locations, face coverings will be worn by staff and visitors, unless they are exempt.</p> <p>Face visors or shields will not be worn as an alternative to a face covering. They will only be worn where they have been identified as appropriate following risk assessment and will be thoroughly cleaned between uses.</p> <p>Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face coverings but can, if they choose, wear transparent face coverings.</p> | M | <p>Staff to wear face coverings when meeting in groups: briefings or staff meetings which cannot be done via Zoom.</p> <p>Face coverings to be worn in communal areas: corridors, and other areas around school outside of the classroom.</p> <p>Staff to wear face coverings when meeting parents/ children at the gates.</p> <p>Parents to wear face coverings when entering school premises/ bringing children to school.</p> <p>Face coverings to be worn when speaking to parents and visiting professionals.</p> <p>This will be reviewed at Easter</p> | <p>All staff</p> <p>Staff/Parents</p> <p>Visiting professionals</p> | As required |
|                        |   | H | <p><b>PPE</b></p> <p>Staff will continue to wear any PPE which they would usually wear when providing intimate care or when working with children and young people who cough, spit or vomit.</p> <p>PPE as per the guidance <a href="#">here</a> will be worn when a pupil has symptoms of Covid and a 2m distance cannot be maintained or when performing AGP's</p>  | M | <p>Identified staff who provide intimate care – changing children, are to wear PPE provided.</p>  | Identified staff  |             |

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| <p><b>Face coverings</b></p> | <p>Staff, pupils, parents, visitors - contracting Coronavirus (COVID 19)</p> | <p>From 17 May, in line with Step 3 of the roadmap, Face coverings will no longer be recommended for staff in classrooms.</p> <p>Face coverings should be worn by staff and visitors in situations outside of classrooms where social distancing is not possible (for example, when moving around in corridors and communal areas).</p> <p>The school does not require face coverings to be worn by those exempt from doing so, e.g. pupils with SEND who may struggle to wear one correctly or have their education impaired by wearing one.</p> <p>The reintroduction of face coverings for pupils, students or staff may be advised for a temporary period in response to particular localised outbreaks, including variants of concern.</p> <p>Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.</p> |                 |  |                          |  |
|                              |  | <p><b>H</b></p> <p><b>SUPPLY TEACHERS, PERIPATETIC TEACHERS AND TEMPORARY STAFF</b></p> <ul style="list-style-type: none"> <li>• Will ensure they minimise contact and maintain as much distance as possible from other staff.</li> <li>• Will participate in schools' rapid testing programmes or attend a community ATS.</li> </ul>  | <p><b>M</b></p> | <p>Art. Music teachers/ sports coach made aware of risk assessment.<br/>Maintain 2m distance where possible from children.<br/>Maintain 2m distance from other members of staff.</p> | <p>Peripatetic staff</p> |  |

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|  |  | H | <p><b>EDUCATIONAL VISITS</b></p> <ul style="list-style-type: none"> <li>In line with the roadmap, schools can resume educational day visits after 12 April.</li> </ul> <p><b>Educational day visits</b></p> <ul style="list-style-type: none"> <li>School will ensure all day visits are conducted in line with relevant coronavirus (COVID-19) secure guidelines and regulations in place at that time.</li> <li>Trips will adhere to the system of controls, pupils are kept within their consistent groups and will follow the COVID-secure measures in place at the destination.</li> <li>A full and thorough risk assessment in relation to all educational visits is carried out to ensure they can be undertaken safely. EVOLVE system for risk assessments in use</li> <li>School will consult the <a href="#">health and safety guidance on educational visits</a> when considering visits.</li> <li>Any residential educational visits will be conducted in line with relevant coronavirus (COVID-19) secure guidance and regulations in place at that time.</li> </ul> <p><b>New bookings</b></p> <ul style="list-style-type: none"> <li>School may begin planning for residential educational visits to take place from 17 May and will follow latest guidance at that point.</li> </ul> | M | Educational visits can resume | AO/HT<br>Class<br>teachers | Wb<br>12.4.21 |
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| <p><b>Extra- curricular activities - Third party users- e.g. Breakfast clubs/wraparound care, sports clubs – increased risk of transmission of Coronavirus (COVID 19)</b></p> | <p>Staff, pupils, parents, visitors - contracting Coronavirus (COVID 19)</p> | H | <p><b>EXTRA CURRICULAR ACTIVITIES AND WRAPAROUND 8<sup>th</sup> March – 28<sup>th</sup> March</b></p> <p>Extracurricular clubs or supplementary schools and wraparound childcare (before and after-school clubs) will only be available to vulnerable children and young people and those children where;</p> <ul style="list-style-type: none"> <li>the provision is being offered as part of the school’s educational activities (including catch-up provision)</li> <li>the provision is as part of their child’s efforts to obtain a regulated qualification or meet the entry requirements of an education institution</li> <li>the use of the provision is reasonably necessary to support parents to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group</li> </ul> <p>The existing control measures will remain place.</p> | M | <p>Breakfast club open to key worker/ vulnerable children. Children sitting in class or family bubbles.</p> <p>Equipment is cleaned or quarantined after use.</p> <p>No extracurricular clubs until 29<sup>th</sup> March</p> | FM +1                                  | 8 <sup>th</sup> – 28 <sup>th</sup> March<br>Daily from 8am |
|   |  | H | <p><b>EXTRA CURRICULAR ACTIVITIES AND WRAPAROUND FROM 29<sup>TH</sup> MARCH</b></p> <p>Outdoor extracurricular clubs or supplementary schools and wraparound childcare (before and after-school clubs) will be available to all children.</p> <p>Indoor Extracurricular clubs or supplementary schools and wraparound childcare (before and after-school clubs) will only be available to</p> <ul style="list-style-type: none"> <li>vulnerable children and young people</li> <li>children on free school meals, where they are attending as part of the Department for Education’s holiday activities and food programme</li> </ul> <p>and those children where;</p>  | M | <p>Outdoor clubs can begin with children from the same bubble:<br/>Football<br/>Eco/Gardening<br/>Outdoor games/sports club<br/>Other</p> <p>Breakfast club will continue in bubbles</p>                                      | Teachers/TAs to run clubs<br><br>FM +1 | From 29 <sup>th</sup> March                                |

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|  |  | <ul style="list-style-type: none"> <li>the provision is being offered as part of the school's educational activities (including catch-up provision)</li> <li>the provision is as part of their child's efforts to obtain a regulated qualification or meet the entry requirements of an education institution</li> <li>the use of the provision is reasonably necessary to support parents to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group</li> </ul> <p>The existing control measures will remain in place</p> <ul style="list-style-type: none"> <li>School is working to resume all before and after-school [activities and wraparound childcare for pupils.</li> <li>All parents may access wraparound and extra-curricular provision for their children, without any restrictions on the reasons for which they may attend.</li> </ul> <p><b>Indoor provision</b></p> <ul style="list-style-type: none"> <li><b>From 17 May</b>, wraparound and other extra-curricular activities for children will be able to take place in groups of any number.</li> <li>However, it remains important to continue to minimise mixing between children, where possible by continuing to keep children in consistent groups every time they attend the setting. If it is not possible to group children in the same bubble as they are in during the school day, providers will try to keep them in consistent groups</li> </ul> |  | <p>Wb 26.4.21 Extra Curricular Football club for Y5&amp;6 will begin, Children will remain in their separate bubbles.</p> <p>Ethos group and JLT will begin in school. Children will be from different bubbles so social distancing will be ensured.</p> | <p>Mike (Active Tameside/ Mr Rigby)</p> <p>Mrs Hewitt, Mrs McKeown, Mrs Coley</p> | <p>Wb 26.4.21</p> |
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|  |  | <ul style="list-style-type: none"> <li>• Group sizes depend on recommended occupancy levels of the premises and levels of ventilation. g.g. guidance recommends that the maximum occupancy of an indoor facility should be limited by providing a minimum of 100sqft per person.</li> <li>• If premises are not well ventilated or in which it is difficult to maintain social distancing, group sizes should be smaller (e.g. 15 children or fewer per group).</li> </ul> <p><b>Outdoor provision</b></p> <ul style="list-style-type: none"> <li>• If provision is taking place outdoors, this can continue to take place in groups of any number but to continue to minimise mixing between children. By keeping children in consistent groups and keeping these separate.</li> <li>• We will keep up-to-date records of the children attending our setting for at least 21 days. To include the school or early years setting that they attend and the specific groups and members of staff they have been assigned to in your setting.</li> <li>• <b>[wraparound providers]</b> Parents and carers should not routinely be present during sessions in out-of-school settings or wraparound childcare provision.</li> <li>• Where parents do attend, they must maintain social distancing in line with the current guidance on (COVID-19) Coronavirus restrictions</li> </ul> <p>See <a href="#">providers who run community activities, holiday clubs, after-school clubs, tuition and other out-of-school provision for children</a></p> |  |  |  |  |
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|  |  | H | <p><b>LETTINGS</b></p> <p>Where the school is responsible for lettings these will only be to organisations who have;</p> <ul style="list-style-type: none"> <li>considered the relevant government guidance for their sector</li> <li>put in place protective measures</li> </ul>  | L |  |  |                          |
|  |  | H | <p><b>FIRE SAFETY</b></p> <p>A fire drill will be carried out as normal but in a socially distanced manner.</p>  | M | In the event of a real evacuation the need to socially distance will be disregarded until out of the building and in a place of relative safety.   | All staff  | Fire check/<br>Real fire |
|  |  | H | <p><b>MUSIC, DANCE AND DRAMA</b></p> <p>Particular care will be taken in music, dance and drama lessons to observe social distancing where possible.</p> <p>There will be no physical correction by teachers nor contact between pupils in dance and drama.</p> <p>There will be no performances with an audience present.</p> <p>Singing, wind and brass playing will not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow and strict social distancing and mitigation can be maintained</p> <ul style="list-style-type: none"> <li>Singing and playing instruments will take place outdoors where this is possible</li> <li>If singing and playing instruments indoors numbers will be limited and as large a space as possible used.</li> <li>Distancing of 2m will be in place</li> <li>Pupils will be positioned side by side or back to back</li> </ul> | M | <p>Singing to take place in small groups in the hall where the children can socially distance and the space is well ventilated. Otherwise singing in larger groups to take place outside.</p> <p>Outdoor spaces used for CW/ singing, where reasonably possible.</p> <p>Choir to sing outside or in the hall, socially distanced.</p> <p>Instruments/ equipment to be cleaned between bubbles or quarantined for 72 hours.</p> | Peripatetic music teacher<br><br>Teachers leading Collective Worship | Ongoing                  |



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|  |  |   | <ul style="list-style-type: none"> <li>• Wind and brass players will be positioned so that the air from their instrument does not blow onto another player</li> <li>• The sharing of equipment will be avoided as far as possible.</li> <li>• If instruments and equipment have to be shared, disinfect regularly (including any packing cases, handles, props, chairs, microphones and music stands) and always between users</li> </ul>  |   |  |                              |   |
|  |  | H | <p><b>SPORT</b></p> <p>Outdoor provision will be prioritised, followed by provision in large indoor spaces which are well ventilated.</p> <p>External facilities will be used in line with government guidance for the use of, and travel to and from, those facilities (eg swimming)</p> <p>Only team sports whose national governing bodies have developed guidance under the principles of the government’s guidance on team sport and been approved by the government will be played.</p> <p>There will be no inter school competition</p> | M | <p>Sports coach to maintain 2m distance from children (where possible) and other members of staff.</p> <p>Equipment to be cleaned between bubbles or quarantined for 72 hours.</p> <p>PE sessions to take place outdoors where possible. After school sports club to begin after 29<sup>th</sup> March</p> <p>Swimming lessons will recommence with additional measures put in place by Hyde Leisure Pool.</p> | Active Tameside Sports coach | <p>Ongoing</p> <p>29<sup>th</sup> March</p> <p>8<sup>th</sup> March</p> |

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|  |  | Limit the number of people in one space at a time during break and lunch times. Ensure that staff are able to maintain 2m distance at all times.  |  | Additional space made available for staff to have break/ eat lunch in a safe and socially distanced space. | SLT | Week beg 8.3.21 |
|  |  | <b>School has communicated its arrangements to all employees and parents prior to the return of all pupils – through a staff meeting and by parentmail during the week beginning 1.3.21</b> |  |  | NH  | Week beg 1.3.21 |

| Review Date | Reviewed By            | Amendment   |
|-------------|------------------------|---|
| 22.3.21     | Covid Review Committee | None  |
| 19.4.21     | Covid Review Committee | None  |
| 4.5.21      | Covid Review Committee | Highlighted – Extra Curricular activities/ Trips      |
| 17.5.21     | Covid Review Committee | Highlighted – changes in light of roadmap from 17 May |
|             |                        |   |

| Risk Ratings | Example impact (Including but not limited to)  |
|--------------|--|
| High         | Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury   |
| Medium       | Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries. |
| Low          | Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence   |

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